

St Edmundsbury Borough Council

(Extract from) Council Procedure Rules

(Proposed amended wording set out below)

4. Appointment of substitute members of committees and sub-committees

- 4.1 As well as allocating seats on committees, the Council may allocate seats in the same manner for substitute members. In the case of sub-committees, the appointing committees will determine the number of substitutes and appoint them. Substitute members must be from the same political group as the absent member. If a substitute member cannot be found from the list of prescribed substitutes, a temporary substitute may be appointed by the Service Manager (Legal) on receipt of the prescribed form authorised by the relevant group leader. In the case of the full member not being in a group, the full member seeking a substitute will authorise the form. Substitutes cannot be appointed for the Cabinet.
- 4.2 When the Council (or a Committee) wishes to appoint substitutes to a Committee (or Sub-Committee) it will, ~~as far as possible,~~ adhere to the rules of political proportionality, subject to the total number of substitutes being no more than half of the total number of Members of the Committee (or Sub-Committee).
- 4.3 The powers and duties of substitutes are set out in the Committee Procedure Rules.